Application Instructions

CRI Lloyd J. Old STAR Program

Applications must be submitted electronically. Paper applications will not be accepted. The application process requires you to complete a PDF application form for institutional signatures and certification and upload it along with additional supporting materials as a single PDF file.

Completing the PDF Application Form

Before you submit the online application form, you must first complete the attached PDF application form. Fill out the form, print it, and obtain signatures for the Institutional Certifications section. Signatures will be required from the following individuals:

1. An Internal Review Board (IRB) or certifying officer, who can attest that the proposal is in compliance with government and institutional regulations
2. The institution's administrative officer
3. The principal investigator

When your form is complete, scan it as a PDF and upload it with your other supporting materials when completing the online application form.

Completing the Online Application Form

To start a new application, please visit the following address:

<center>https://www.grantrequest.com/SID_205?SA=SNA&FID=35074</center>

New users: You will be prompted to create a user account unique to you, which will catalogue all applications you submit to CRI. You will use this account every time you login.

Returning Applicants: Visit the login page to access your saved application.

Enter in all relevant information, paying special attention to spelling and punctuation. Please avoid using abbreviations, acronyms, and typing in all capital letters. To move from page to page, click the numbered links at the top of the web page. Do not use your browser's "BACK" button to navigate from page to page, as this will cause all data to be lost. You can save your application at any time by clicking the "Save" button at the bottom of each page.

Uploading Supporting Materials

After you have filled out all required fields, you will be asked on the final page of the online form to upload, in this order, the following supporting documentation along with your application form in individual PDF documents:

1. Abstract: A 300-word overview of the research questions, goals, and approaches of your lab. The content should be written in nontechnical English.
2. Research summary: A summary (not to exceed 4 pages) of your ongoing and planned research, highlighting your past work and plans for the next 5 years.
3. List five (5) publications of note: Five peer-reviewed papers that cover your most important scientific contributions. For each publication, provide a citation followed by a 300 word or less summary of the publication's significance. Do not include copies of the publications with your application.
4. Curriculum vitae and bibliography (limit bibliography to past 5 years and relevant publications).
5. List of your current research support.

Tables, figures, and references are exclusive of the page limit and may be attached as an appendix. All documents included with the supporting materials must be prepared single-space and use a 12 point or larger font size.

Application Form
CRI Lloyd J. Old STAR Program

Principal Investigator

Name: _____ Degree(s): _____

Project Title: _____

Requested
Activation Date: _____

Position:
(Select One)

Assistant Professor   Date Appointed: _____

Associate Professor   Date Appointed: _____

Telephone: _____ Fax: _____

E-mail: _____

Citizenship & Visa status: _____

Institution: _____

Department, service, laboratory, or equivalent: _____
Major Subdivision:

Mailing Address: _____

_____

_____

Financial Information

Award payable
to: _____

Note that award must be payable to the host institution.

Mailing address: _____

_____

_____

Sponsoring Institution Tax ID or EIN #: _____

Financial Officer

Name and title: _____

Address: _____

Telephone: _____   E-mail: _____

Administrative Officer

Name and Title: _____

Address: _____

Telephone: _____   E-mail: _____

Assurances and Certifications

The following must be completed by the host institution.

The proposal involves:

Human Subjects   yes   no   pending

   If yes, Exemption no. or Assurance of Compliance no.: _____

Vertebrate Animals   yes   no   pending

   If yes, Exemption no. or Assurance of Compliance no.: _____

Recombinant DNA and/or Other Nonexempt Biohazards   yes   no   pending

   If yes, Exemption no. or Assurance of Compliance no.: _____

Name and title of certifying/IRB officer	Signature of certifying/IRB officer Date

Please note the above signature is required even if none of the items apply or if approval is pending.

Principal Investigator Assurance: I agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of this application.

Administrative Certification and Acceptance: I certify that the statements herein are true and complete to the best of my knowledge and I accept the obligation to comply with the terms and conditions if a grant is awarded as a result of this application.

Signature of PI Date	Signature of Administrative Officer Date